

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

October 24, 2019

**5:30 P.M.**

**MINUTES**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Rachele Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Jeff Moore (W6)

**Absent:** **Councilor Patrick McFarlin (W5)**

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**MAYOR'S COMMENTS:** Thanked Council for diligence in this budget cycle. We all take this task very seriously. The level of documentation, the narratives from Department Heads, their willingness to meet with you and truly engage in ways to do things differently has been a very rewarding process and coming to a culmination within about 4 weeks or so.

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on October 17, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor Gibbs; Seconded by Councilor Moore  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore  
(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending October 23, 2019 in the amount of \$ 491,803.06 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Ensel; Seconded by Councilor Armstrong  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore  
(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of October 15 - 21, 2019
- Report from the Building Inspector's office for the week of October 16 - 22, 2019
- Minutes from the Finance & Budget Committee meeting held on October 17, 2019
- Reports from the Police Department dated October 21, 2019

- Report from City Planner to Establish Traffic Zone Designation No. 966
- Report from the Parking Violations Bureau for September 2019
- Police Department Public Housing Authority Report

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**  
*[meeting reports provided during work session]*

**Governance, Strategy, and City Operations-** Chair Councilor Armstrong indicted that she, Councilor McFarlin and the Mayor had a conference continuing to work on Recreation report to present to Council. **Mayor Read** indicated the contract has been signed with Opengov and have an intern to work with **Chamberlain Richard Marks** on the transition.

**City Infrastructure** – Chair Councilor Moore mentioned street sweeper has to weave in and out of parked cars on street, doesn't feel that is effective would like to work on possible solutions for that concern.

**Finance and Budget** – Chair Councilor Kelly mentioned remaining budget sessions on Public Safety and Public Library next week. November 7<sup>th</sup> will be Capital Budget, Community Development. **Councilor Armstrong** indicated they will have recommendations for Rec Complex on November 7<sup>th</sup>.

**Public Safety** – Chair Councilor Gibbs indicated met tonight. Police and Fire had their Budget presentations. Building Inspector budget will be next week. Thanked both Chiefs, Chamberlain Marks, the Mayor and Councilor Ensel for 3 hour meeting last night to discuss policy procedure, how to handle overtime and staffing etc.

**Plattsburgh Public Library** – Chair Councilor Ensel indicated no report, next week Director de la Chapelle will have Budget narrative.

**MLD - MLD Board President Councilor McFarlin** absent. **Mayor Read** indicated there should be an MLD Board meeting Thursday, October 31<sup>st</sup>.

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk's Office.

By Councilor Gibbs; Seconded by Councilor Moore  
 (All in Favor/opposed)  
 Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore  
 (All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending October 25, 2019 in the amount of **\$ 2,324,808.98** are authorized and allowed and the Mayor and City Clerk are hereby

authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Ensel; Seconded by Councilor Kelly  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore  
(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor be authorized to sign Technical Services Change Order No. 4 to the “Post Remediation Monitoring and Final Engineering Report” contract with C.T. Male to accomplish the decommissioning of groundwater monitoring wells on the Durkee Street site in the amount of \$6,815.00. NYS DEC has acknowledged that the groundwater monitoring wells no longer need to be sampled and can be properly abandoned; and it is further

RESOLVED, the Common Council, serving as lead agency, determines that the decommissioning of the groundwater monitoring wells constitutes an unlisted action under SEQRA per 6 NYCRR Part 617 and that a review of Part I of the Short EAF results in the determination that the decommissioning of the groundwater monitoring wells will not have a significant negative effect on the environment and therefore, a Negative Declaration is hereby adopted along with Parts II and Part III of the Short EAF as documented in the narrative attached hereto.

**Motion to waive reading and move Resolution**

By Councilor Ensel; Seconded by Councilor Kelly  
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore  
(All voted in the affirmative to waive reading and move resolution)

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an amendment to the professional services agreement between the City of Plattsburgh and KAS, Inc. to include project management and third party air/project monitoring in accordance with NYS Industrial Code Rule 56 for the asbestos abatement and demolition of the former Glens Falls National Bank building at 25 Margaret Street. Payment shall be made from the General Fund but shall be reimbursed through the City’s Financial Restructuring Board grant for parking facilities.

By Councilor Gibbs; Seconded by Councilor Moore  
Discussion: Yes

Councilor Moore asked if there is an amount for this.

Director of Community Development Matthew Miller indicated that the total amount of contract is \$16,540.

Mayor Read indicated this was part of analysis early on and not an unexpected expense.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves that the Police Chief is authorized to sign a rental agreement with Robert Garrand to rent the first floor of 79 Margaret Street for the Plattsburgh Police Department sub-station with an effective date of November 1, 2019 through October 31<sup>st</sup>, 2020 for a monthly rent of \$1,200 which will be paid through a State Grant that the Police Department is receiving administered by Clinton County.

By Councilor Gibbs; Seconded by Councilor Ensel

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor be authorized to sign a Water Supply Agreement with the Town of Plattsburgh regarding tax map parcel 233.6-1-2.1 for a 24 month term ending on October 17, 2021.

By Councilor Kelly; Seconded by Councilor Gibbs

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves one Police Department employee to attend “2019 Crisis Negotiator Workshop” from November 6-8, 2019 in Albany, NY. The total cost will not exceed \$466.50 and it will be expensed out of the Asset Forfeiture Fund.

By Councilor Ensel; Seconded by Councilor Gibbs

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

**Councilor Kelly** thanked DPW for all of the paving over south end of city.

**Mayor Read** appreciated the public who tolerate this work to improve their neighborhoods and the public who have tolerated the work around Protection Avenue right now to improve the value of that street. Of course it's disruptive but we are making the city better and appreciate the contributions from our citizens to allow us to make that happen.

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

**Rebecca King** spoke about feral cat law and wanted to assure the council many in the city, including herself, feel the law that was enacted is a good step in the right direction. For the first time, the council has made it clear that cats are valued living creatures that deserve care and protection.

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Motion to Adjourn by Councilor Gibbs; Seconded by Councilor Armstrong

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, Moore

(All voted in the affirmative)

**MEETING ADJOURNED: 5:44pm**