City of Plattsburgh
Charter Commission 2026

Notes: 8.4.26

Present: Jim, Theresa, Paula, Cynthia, Anna, Ciara, Sue, Rick, Lynn, Rod, Hillary

Excused absence: Forrest, Michele

Unexcused absence: None

Rod called the meeting to order at 6:00pm

Pledge

Roll call

Minutes: Motion to accept: Paula, Second: Jim

No public were present

Old Business:

Paula thanked Rod on behalf of the commission for his organization skills and for using his own money to print materials for the commission.

New Business:

Rod turned the meeting over to Theresa as chair of the public relations subcommittee.

Theresa presented the public relations plan (attached below) she and Lynn had formulated when they met. She also passed out a spreadsheet for commissioners to complete volunteering what they were willing to do to help get voters out.

Michele and Ciara had produced a fact sheet to be given to voters highlighting changes to the charter and the reasoning behind them.

Michele will be doing an interview with Mountain Lake Journal.

Lynn will be working with the city to get commission documents in an easily accessible place on the City of Plattsburgh website.

Future plans:

Before a commitment on behalf of the commission to continue their work into 2027 it was unanimously agreed the following motion was made by Rick and seconded by Ciara:

The commission work needs to be in the Mayor's budget. Commission members should not be expected to pay for materials and printing.

There needs to be a written charge for the commission for the expectations for further work.

Passed unanimously.

Motion to adjourn: Anna motion, Ciara second. Passed unanimously.

Submitted by, Theresa Bennett

Proposed Plan for Voter Outreach/Education

Charter Commission Page on City of Plattsburgh website:

- Names of Commissioners
- Summary of changes
- Ballot language
- Proposed Charter in total
- Press release
- Media coverage

Media:

- Press Release (Anna has offered to help with that)
- MLJ interview set up for August 11, to be aired in September

Community Outreach:

- Service clubs & professional groups
- Parks Come Alive!
- Battle of Plattsburgh