



# Plattsburgh, New York

Scott Lawliss  
Fire Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-536-7542  
Fax: 518-561-8236  
[lawliss@cityofplattsburgh-ny.gov](mailto:lawliss@cityofplattsburgh-ny.gov)

## MEMO

**TO:** Mayor Colin L. Read  
Members of the Common Council

**FROM:** Fire Chief, Scott Lawliss

**DATE:** June 12, 2018

**RE:** Fire and Ambulance Responses

For this week's period: Tuesday, June 5, 2018 to Monday, June 11, 2018  
our Department has responded to the following:

<b>Fire Calls</b>	<b><u>10</u></b>
	2 alarm activation with investigation
	2 EMS assist initiated patient care
	1 MVA with patient care and hazardous mitigation
	1 water steam leak
	1 cooking fire
	1 power line down
	1 removal of victim from stalled elevator
	1 water leak with hazardous mitigation
<b>Ambulance Calls</b>	<b>51</b>
<b>Mutual Aid by CVPH</b>	<b>9</b>

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# Plattsburgh, New York

**Kristofer Gushlaw, PO**  
Asst. Chief Plant Operator

**Water Pollution Control Plant**  
53 Green Street  
Plattsburgh, NY 12901  
518-563-7172  
gushlawk@cityofplattsburgh-ny.gov

June 8, 2018

**RE: BID AWARD RECOMMENDATION  
ELECTRICAL SERVICES FOR WPCP/CITY  
CONTRACT #2018-04**

Dear Mayor Read and Councilors:

On June 1, 2018, at 11:00 AM in the old Council Chambers, two bids were publicly opened for Contract #2018-04: Electrical Services for the WPCP/City of Plattsburgh. The electrical services include one industrial electrician for 1,800 manhours (estimated), 12 manhours of overtime work (estimated), and 50 manhours of work at other City departments (estimated and as needed).

The length of the contract is for a one-year term beginning on June 28, 2018. The contract stipulates that the contract may be extended up to two one-year terms upon mutual agreement between the City and supplier.

The manhours used on the bid were based on a three-year average of actual work performed at the WPCP and other City departments. The lowest bid came in from Triangle Electrical Systems, Inc. at an estimated sum of \$157,056.00.

Following a review of the bids, we respectfully request that the contract be awarded to Triangle Electrical Systems, Inc., 126 Idaho Avenue, Plattsburgh, NY 12903 for the estimated sum of \$157,056.00. The bid tabulation sheet is attached for your convenience.

Best Regards,

**Kristofer Gushlaw, PO**  
Asst. Chief WPCP Operator

cc: D. Powell  
J. Ruff  
File: Bids and Contracts/2018

CITY OF PLATTSBURGH

BID TITLE: BID SPEC. FOR Electrical Services Contract # 2018-04 BID OPENING DATE: 6/1/18 11:00am  
FOR WPCP

NAME & ADDRESS OF BIDDERS	AMOUNT OF BID	NCBC	SECURITY
Blue Ridge Electrical Contracting Inc. 3883 Blue Ridge Road North Hudson, NY 10885	\$157,379.68	✓	NOT REQUIRED
<del>Triangye Electric, 126 Idaho Ave. Plattsburgh, NY 12901</del>	<del>\$157,050.00</del>	<del>✓</del>	<del>NOT REQUIRED</del>
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SP 6/1/18 11:00am

June 6, 2018

Mayor Colin Read  
and  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, N.Y. 12901

Dear Mayor & Council,

We received and opened bids on Friday, June 1, 2018, for Contract #2018-02, "Maine Road Reconstruction (Dakota Street to Kansas Ave)". A Bid Tabulation is attached for reference.

I have reviewed the bid and find it conforms to the specified requirements.  
Therefore, I Recommend that a contract be awarded to, "**Real Construction Co., Inc., PO Box 231 Ticonderoga, NY 12883**" for the bid price of **\$1,920,000.00**.

Additional funding will be required from the General Fund and Water Fund. The project will also leverage funds available through the Consolidated Local Street and Highway Program (CHIPS).

Respectfully,



Arsene M. Brodi  
Superintendent of Public Works

/af

Attach.(1)  
CC: City Clerk  
City Chamberlain

# MEMORANDUM

**To:** Richard Marks, City Chamberlain  
**From:** Arsene M. Brodi, Superintendent of Public works  
**Date:** June 6, 2018  
**Ref:** Request for Establishment of Capital Project



It is requested that a 2018 capital budget be established and funds appropriated for the following:

## 8. WATER DISTRIBUTION SYSTEM

Maine Rd (South), Dakota - Kansas	680,000	Water Reserve
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## 9. STREET RESURFACING & IMPROVEMENTS

Maine Rd (South), Kansas - Dakota (Gen Fund Portion)	1,510,000	Gen Fund
Maine Rd (South), Kansas - Dakota (Chips Portion)	290,000	Chips

**TOTAL FUNDING REQUESTED: \$2,480,000.00**

**BID Review Summary**  
**MAINE ROAD RECONSTRUCTION - DAKOTA STREET TO KANSAS AVENUE**

**Owner:** City of Plattsburgh  
 Department of Public Works

<b>Letting Date</b>	June 1, 2018, 10:30 AM	<b>BIDDER</b>	<b>BIDDER NAME</b>
<b>Contract No.</b>	2018-02	1	Reale Construction Company, Inc.
<b>No. of Bids</b>	2	2	Rifenburg Construction, Inc

Bid Submission Requirements	Bidder 1 - Reale		Bidder 2 - Rifenburg	
	Yes/No	Comment	Yes/No	Comment
Bid Form	Y	Prices not written out in words. Addendum not acknowledged.	Y	
Base Bid		\$1,810,000.00		\$1,957,000.00
Contingency		\$80,000.00		\$80,000.00
<b>Base Bid Total</b>		<b>\$1,890,000.00</b>		<b>\$2,037,000.00</b>
Add/Alt 1a Amount		\$30,000.00		\$60,000.00
Add/Alt 1b Amount		\$10,000.00		\$40,000.00
Bid Bond (5%)	Y		Y	
Non-Collusive Bidding Certificate	Y		Y	

**Estimated Furnished By Owner (FBO) Costs**

(Unit Costs from Clinton County 2016-2017 Contract Pricing Agreement)

Top Course	\$50.62 /ton	
Binder Course	\$46.32 /ton	
Base Course	\$44.28 /ton	Estimated, not listed in agreement.

Top Course	1280 ton*	\$64,793.60
Binder Course	1055 ton*	\$48,867.60
Base Course	1585 ton*	\$70,183.80
<b>FBO Total</b>		<b>\$183,845.00</b>

\* Quantities from engineers' estimate.

**BID DOCUMENTS REVIEWED BY GPI/GREENMAN PEDERSEN, INC. ON JUNE 4, 2018**

2015-02

CITY OF PLATTSBURGH

BID TITLE: *Mansions Reconstruction Yorktown Kings BID* OPENING DATE: *6-1-18 10:30AM*

NAME & ADDRESS OF BIDDERS	AMOUNT OF BID	NCBC	SECURITY
<del><i>THOMPSON RIFENBURG CONSTRUCTION 159 BRICK CHURCH RD TROY, NY 12180</i></del>	<del><i>Base Bid \$ 2,037,000.00 \$ 400,000.00 \$ 1,637,000.00</i></del>	<del><i>✓</i></del>	<del><i>BID BOND</i></del>
<i>Public Works 411 County Rt 56 Ticonderoga NY</i>	<i>Base Bid \$ 1,870,000 \$ 50,000 \$ 1,920,000</i>	<i>✓</i>	<i>BID BOND</i>

SP 6/1/18 10:30AM





## Mayor Colin Read

Mayor's Office  
41 City Hall Place  
Plattsburgh, NY 12901

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### Dear Mayor Read:

My name is David Monette, and I am writing to apply for the position of a member for the Board of Directors at the Plattsburgh Public Library.

As an author with three published novels, a freelance illustrator who has spent almost twenty years working for various publishing companies, and as the gallery director for The Strand Center for the Arts, I believe I would be a perfect fit for this position. I graduated with a Bachelor's in Illustration from Syracuse University and went on to earn an MFA from the University of Hartford. In the time between, I worked as a freelance illustrator, creating illustrations for scores of publishers, graphic design studios, and private collections. More recently, I have combined my illustrative skills with my ability to write, penning and illustrating a trilogy of novels for Severed Press.

In addition to my freelance work, I am employed as the gallery director on a part time basis at The Strand Center for the Arts in Plattsburgh. In this capacity, I work with artists from the local area and beyond to bring quality art shows to the community.

Given my education and experience, I am confident that I am an excellent fit for the Board of Directors at the Plattsburgh Public Library. If you have any further questions, please contact me using the information at the bottom of this letter.

Respectfully,

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**David Monette**

Author / Illustrator

## Carlin, Beth

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**From:** noreply@civicplus.com  
**Sent:** Friday, May 18, 2018 1:03 PM  
**To:** Carlin, Beth  
**Subject:** Online Form Submittal: EVENT APPLICATION

### EVENT APPLICATION

#### EVENTS APPLICATION

*Please return completed application form and any additional paperwork to:  
Mayor's Office  
41 City Hall Place  
Plattsburgh, NY 12901  
Phone (518) 563-7701 or fax (518) 561-7367  
carlinb@cityofplattsburgh-ny.gov*

*Applications and additional paperwork can be submitted electronically or applicant can mail completed application additional paperwork to the address above. If submitting additional paperwork electronically please click on the link below.*

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Additional Paperwork      *Field not completed.*

#### EVENT INFORMATION

*If this request is to hold a "small event" please read the information below. If your event qualifies as a "small event" complete Section A of this application, scroll to bottom of page, Section C, complete applicants signature area and submit. If you do not qualify as a "small event" complete application in its entirety.*

#### SMALL EVENTS

*Small events is defined herein as an event which does not involve a request to close a street or parking space; a parade; or to use, consume or serve alcohol on City property. Similarly a "Small Event" shall not require substantial use of electricity, or other City resources, including Police and DPW personnel.  
\*\*\*\*\*Street Solicitations require Common Council Approval and are not considered a "Small Event" \*\*\*\*\**

#### SECTION A:

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Name	Dannemora Federal Credit Union
Email Address	ebouchard@dfcu.net
Address	342 Toma Miller Road
City	Plattsburgh
State	NY
Zip Code	12901
Phone Number	518-825-0323 ext 1111

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Fax Number	518-825-0975
Location of Event Site:	<i>Field not completed.</i>
Other:	bandshell across from City Hall at the bottom of the hill
If the request is for the use of Auditorium/Rotunda, and you are an individual or a for-profit organization, please describe how the event is for a public benefit, and which non-profit civic group the event profits will be forwarded to, including contact information for that non-profit civic group:	<i>Field not completed.</i>
List of City Parks	<i>Field not completed.</i>
Brief Description of Event and Date Requested:	Friday evening August 3, 2018. We will be showing the movie "Grease" on an inflatable screen DFCU member appreciation, anyone walking by is welcome to join in and watch the movie. We be serving popcorn and water and any proceeds will go to the Elmore SPCA.
Will there be food or beverage served at this event?	Yes
If yes please be aware proper permits will be required. If alcohol is served this no longer qualifies as a small event Common Council approval will be required.	
***Reminder if this qualifies as "small event" please scroll to bottom of page and hit submit. For all other events complete remaining fields.	
<b>SECTION B:</b>	
Type of Event:	<i>Field not completed.</i>
Other:	Outside movie showing of Grease
Event Date(s): Event Time:	8/3/2018 7:00 PM
Set-Up Date/Start Time:	8/3/2018 5:00 PM
Tear Down Date/End Time:	8/3/2018 10:00 PM

Estimated Attendance: 200-250

Admission Fee: \$0

Event Details: We will show the movie and give out popcorn and water

Is your group a non-profit/charitable organization? No

If yes, charitable donation #: *Field not completed.*

#### OTHER EVENT DETAILS

Power Required? Yes *\$20 fee and Ins. Required*

Water Required? No

Trailer Stage Required? No

Firework No

Sanitation Facilities? Yes *(portopotty provided)*

Vendors? No

Additional Details/Requirements Not Previously Mentioned: *Field not completed.*

Alcohol? No

NYS Liquor Authority Rules and Regulations <http://www.sla.ny.gov>

Signature: *Field not completed.*

#### ROAD CLOSURES/PUBLIC WORKS

Does your event require road closures? *Field not completed.*

If so what roads/intersections? *Field not completed.*

#### PARADE/WALK INFORMATION

Describe the Proposed Event Route of Parade: *Field not completed.*

**EMERGENCY MANAGEMENT**

All sections **MUST** be completed before an event will be approved or and event permit issued.

Designated Emergency Liaison (Event Day): Ellen Bouchard

Cell # of Liaison: 518-534-2848

Alternate Contact Person: Lisa Mesec

Cell # of Alternate Contact: 440-554-3914

SECURITY *Field not completed.*

First Aid/Training/Evacuation: *Field not completed.*

TENTS 2 canopys - Not staking IN Ground so NO Dig Safe needed.

CHECKLIST *Field not completed.*

**SECTION C:**

SIGNATURE OF APPLICANT: *Field not completed.*

Municipal Events Rules <http://www.cityofplattsburgh.com/DocumentCenter/Home/View/699>

Are you in need of insurance? <https://venueliability.com/TULIP/LesseePortal/Home.aspx?cid=WXGZS%2fhTxgezXl4qdSVSd>

Application Signature/Date: Ellen M Bouchard

\*\*\*NOTE: Applications for small events should be submitted 10 days in advance of event. All other events require submission 45 days in advance of event.\*\*\*

Email not displaying correctly? [View it in your browser.](#)